

Abstract Guideline for the 5th Iran International Congress of Transfusion Medicine

May 14-15, 2024

- Please be informed that the abstract submission for the 5th Iran International congress of Transfusion Medicine 2024 is free of charge.
- Abstracts must contain original information.
- The first author is responsible for ensuring that all authors have read the abstract and agreed to be co-authors.
- The first author is responsible for ensuring all authors names in the abstract. After acceptance of the articles (as poster or lecture) any change will NOT be accepted in the authors names or text body of the abstract.
- The Scientific Committee retains the right to reject abstracts containing previously submitted or abstract without acceptable criteria.
- In clinical studies, please state in the methods section whether the study was approved by a recognized medical ethics committee and write **the article's ethic committee code**.
- Similarly, do not submit a copy or close copy of an abstract under more than 1 topic. Abstracts that appear to be submitted multiple times under different topics will be rejected.
- Abstracts should be submitted just in clear English to allow the reviewers to focus on the scientific content of the abstract. Please avoid submitting the abstract in non- English languages.
- The maximum word count allowed is 350 words. The minimum word count should be 150 words.
- The abstract should be structured into the following mandatory sections:
 - o Background
 - o Methods
 - o Results
 - o Conclusions
 - o Keywords: please choose 3-5 keywords according to MeSH
- A Word file should contain the **title** of the **abstract, family and first names** of the authors, their **affiliations, Background, methods, results, conclusions** and key words that should be uploaded during the submission. Please use Word template for preparing your abstract.
- Abbreviations and Trademarks should not be used in the title. Abbreviations in the article text should be defined.
- The submission of an abstract constitutes a formal/moral commitment by the submitting author to present the abstract (if accepted) in the session and the time assigned by the Scientific Committee.
- **Abstract review, selection and publication**

A panel of experts will review the abstracts. Each abstract will be reviewed by at least two different experts. Abstracts may be selected for oral presentation or poster presentation by the congress scientific committee.
- The author who submits the abstract will be informed about the decision of scientific committee (acceptance for oral/ poster presentation or a notice of rejection) by 29. April.2024 via e-mail.
- The author who submits the abstract selected for oral presentation will be informed about the type and date of the session, and presentation guidelines will be provided.
- Poster presenters will be informed about the date of the poster exhibition and will receive guidelines for preparation of their posters.